

EMERGENCY MANAGEMENT INSTITUTE

NATIONAL EMERGENCY TRAINING CENTER • EMMITSBURG, MD 21727



FEMA

Course: *S0674 Basic Interagency Logistics (IL) FY14*

Course Dates:

Oct. 21–25, 2013; Jan. 27–31, 2014; April 7–11, 2014;
June 16–20, 2014

Travel Days:

Travel days are Sunday and Friday

Course Length:

4.5 days

Course Description:

This basic IL course is conducted seminar-style. It familiarizes participants with IL concepts of planning and response and facilitates discussion on key interagency (Whole Community) logistics topics.

Course Goal:

The purpose of the course is to familiarize students with the logistics planning considerations of Federal Emergency Management Agency (FEMA) all-hazards and Department of Defense (DoD) Support of Civil Authorities (DSCA) missions. The course also provides an overview of IL partner disaster response organizations. It identifies and discusses parameters for logistics support coordination and creates a forum for the exchange of best logistics practices. As used in this course “Interagency” refers to the “Whole Community” as defined in Department of Homeland Security (DHS) National Preparedness Goal, First Edition 2011.

Prerequisite:

There are currently no mandatory pre-requisites; however, the following courses are recommended:

- IS 26 – Guide to Points of Distribution (PODs)
- IS 100.b – Introduction to Incident Command System (ICS)
- IS 700.a – National Incident Management System (NIMS) An Introduction

- IS 800.b – National Response Framework (NRF) An Introduction
- IS 807 – Emergency Support Function (ESF) #7 Logistics Management and Resource Support Annex
- Defense Support of Civil Authorities/U.S. Army North (DSCA/ARNORTH) Phase 1 and 2,
- Joint Humanitarian Operations Course /U.S. Agency for International Development (JHOC/USAID)

Target Audience:

The IL community includes, but is *not restricted to*:

- Federal Agency/Department Logisticians
- State Emergency Management Logisticians
- National Guard Logisticians
- Federal/State Coordinating Officers
- Federal/State Operations/Planning Officers
- Non-Governmental Organization (NGO) /Voluntary Organizations Active in Disasters (VOADs) Professionals
- Private Sector Supply Chain Professionals

Students should be mid-to-senior level logistics managers from organizations such as DHS, or other Federal, State, local, tribal, territorial agencies and the Military Services (Active, Guard, Reserve) to include Military Officers (O-4 through O-6), Warrant Officers (W-3 through W-5), Senior Non-Commissioned Officers (E-7 through E-9), or Federal Civilians (GS-13 through GS-15 or equivalent). **THIS COURSE IS FOR PERMANENT FULL TIME EMPLOYEES ONLY.** Civilians from non-governmental and volunteer agencies are also invited to attend. Those not falling into one of the above categories, but may benefit from, or contribute, to this seminar-style forum may attend, with Emergency Management Institute (EMI) approval. Government contractors may also attend, but

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will be required to sign and adhere to the DHS's "Non-Disclosure" requirement (DHS Form 11000-6).

Location:

FEMA Distribution Center Frederick, MD
4420 Buckeystown Pike
Frederick, MD 21704

To Apply:

Complete a FEMA Form 119-25-1, General Admissions Application, with student signature and signature of supervisor. *State/Local/NGOs must have their State Training Officer's signature on the General Admissions Application to receive course credit. Private Sector applicants must be endorsed by the FEMA Private Sector Office.*

The FEMA Form 119-25-1 must be submitted to NETC Admissions no later than 4 weeks prior to course date selected.

Submit the application via mail, scan, or fax it to:

NETC Admissions Office, Room I-216
National Emergency Training Center
16825 South Seton Avenue
Emmitsburg, MD 21727-8998
Phone: (301) 447-1035
Fax: (301) 447-1658
Email: netcadmissions@fema.dhs.gov

Tribal and voluntary organization representatives can submit their application (with supervisor's signature) directly to NETC Admissions Office.

Scan the QR Code, or click the link to get information on how to apply for EMI courses:



<http://training.fema.gov/Apply/>

Application Review:

In order to be evaluated for admission into this course, block #16 on the application form must be completed. Please refer to the target audience description listed on the previous page and indicate how you meet the requirements based upon your position and experience.

Upon acceptance into the course, NETC Admissions will email an Acceptance Letter.

Notice to Applicants for FY 2014 courses:

Individuals applying for EMI classes will be required to register using the FEMA Student Identification (SID) number. This number will be used in place of the Social Security Number (SSN) on your application form.

The SSN number is no longer required or accepted.

How do I obtain my FEMA SID number?

- Step 1: To register, go to <https://cdp.dhs.gov/femasid>
Step 2: Click on the "Need a FEMA SID" button on the right side of the screen.
Step 3: Follow the instructions and provide the necessary information to create your account.
Step 4: You will receive an email with your SID number. You should save this number in a secure location.

What do I do with this new SID number I have been assigned?

The SID number is used in place of the SSN on your General Admissions Application (FEMA Form 119-25-1) for any courses that begin on or after October 1, 2012.

Cancellations: Last minute cancellations are discouraged unless unavoidable. EMI requires a justification, in writing, for all cancellations received less than 30 days before the class start.

Travel/Lodging: **EMI will not provide stipends or pay travel costs.** All students are responsible for travel and lodging costs. There is no course tuition fee.

EMI Point of Contact:

For additional information, contact the course manager, Deborah Evans, at (301) 447-1139 or by email at deborah.evans@fema.dhs.gov

Course Leaders:

Ron Cooper, FEMA Logistics, ron.cooper@fema.dhs.gov
Work: 202-646-2926
Carol Hall, GSA carol.hall@gsa.gov Work: 202-212-1753

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